Privacy Policy

Effective Date: 01.01.2015

Burhan & Associates is committed to protecting your privacy. This Privacy Policy outlines how we collect, use, disclose, and protect your personal information when you visit our website, <u>www.burhanlaw.com</u>, or interact with us through other means. By using our website, you consent to the practices described in this policy.

1. Information We Collect

- **Personal Information**: We may collect personal information such as your name, contact details (email address, phone number), and any other information you provide when you contact us, sign up for newsletters, or inquire about our services.
- Usage Data: We collect data related to your use of our website, including IP addresses, browser types, pages visited, and time spent on each page to help us analyze and improve the user experience.

2. How We Use Your Information

- **Providing Legal Services**: We use the personal information you provide to respond to inquiries, deliver legal services, and communicate with you about your legal matters.
- Improving Our Website: Usage data helps us enhance the functionality, content, and accessibility of our website.
- **Communications**: With your consent, we may send you newsletters or updates regarding legal topics or changes in our services.

3. Information Sharing and Disclosure

- **Third-Party Service Providers**: We may share your personal information with trusted third-party service providers who assist us in operating our website and managing our business. These providers are obligated to maintain the confidentiality and security of your information.
- Legal Requirements: We may disclose your information if required by law or to comply with a legal process.

4. Data Security

- We implement security measures to protect your personal information from unauthorized access, alteration, disclosure, or destruction.
- While we strive to secure your personal information, please note that no data transmission over the internet is entirely secure.

5. Cookies and Tracking Technologies

• Our website may use cookies and similar tracking technologies to enhance your user experience. Cookies help us understand user preferences and track site usage. You can choose to disable cookies through your browser settings, though this may affect your website experience.

6. Your Rights

- Access and Correction: You have the right to request access to or correction of any personal information we hold about you.
- **Opt-Out**: You may unsubscribe from our communications at any time by following the instructions provided in our emails or by contacting us directly.

7. Retention of Information

• We retain personal information only as long as necessary to fulfill the purposes outlined in this Privacy Policy or as required by law.

8. Links to Other Websites

• Our website may contain links to external sites. Burhan & Associates is not responsible for the privacy practices or content of third-party websites. We encourage you to review their privacy policies before sharing personal information.

9. Changes to This Policy

• Burhan & Associates reserves the right to update this Privacy Policy at any time. Any changes will be posted on this page with an updated effective date.

10. Contact Us

• If you have any questions or concerns regarding this Privacy Policy, please contact us at info@burhanlaw.com or through our contact form on the website.

Thank you for trusting Burhan & Associates with your personal information. We are dedicated to maintaining your privacy and ensuring a safe and secure online experience.